

BCC 25-005 Bidder's Questions

1. Do you require paper time sheets?
We can be somewhat flexible on this. What we currently receive is a monthly printout of hours worked by all the officers.
2. Are the holidays listed in Section 8, Page 14 billable at a premium rate?
There is a holiday rate
3. Is there a minimum number of hours required for the initial pre-assignment training that is separate from the on-the-job training (OTJ) hours?
We would expect security officers to receive basic security guard training in addition to 40 hours of site training.
4. Are training hours billable to Berkshire Community College?
No, not until the site training is complete and they are released on their own.
5. Are officers required to work on the holidays listed, or are those considered in the non-typical hours?
Officers are required to work holidays (we provide 24/7 coverage) however; the swing-shift is not needed during holidays.
6. To clarify, is there one officer per shift patrolling one campus?
There are three shifts 24 hours a day. We have a swing shift MO: - FR: 11a - 7p.
7. Are you able to share who the incumbent provider is and the current pay rates and bill rates?
Allied Universal, Bill Rate: \$28.87 Regular time and \$43.31 Holiday and Overtime.
8. Does the college wish to retain any incumbent officers, and if so, are you able to share a seniority list with wages, benefits, and paid time off (PTO)?
If a transition becomes necessary, we would like to retain incumbent officers by seniority. Any other information regarding this question would have to come from their employer.
9. Are incumbent officers unionized?
No
10. How are meal breaks expected to be handled?
Currently there is no set schedule for meal breaks

11. How often are Officers expected to engage in patrol rounds throughout their shift?

There are 81 tags positioned in and about the campus to ensure visibility and observations of critical locations. Currently, Officers are expected to conduct two campus-wide tours on each shift, however, this directive is always subject to change depending on the need.

12. Do any incumbent Officers hold higher credentials than others such as Lead Officer, Level II, etc.?

No. All contract Security Officers are directly supervised by the College's ISO IV position and the Director of Safety and Security.

13. Section IV: Scope of Work – Training Will the officers be required to administer Naloxone?

Yes, officers are required to carry and administer Naloxone if needed.

14. Section V: Pricing Form Currently, we are billing monthly for vehicles onsite. The pricing form does not have space for vehicle pricing. Is the intention for Berkshire Community College to no longer see this as a separate line item, or was this an omission?

Yes, this was an omission, you may include this on the pricing sheet.